Volunteer Mentor (Data Analytics)

Role Title: Volunteer Data Analytics Mentor

Location: Remote, with optional in-person meetings if mutually convenient

Time Commitment: Approximately 1-2 hours per week for mentoring sessions and follow-up, with flexibility around your availability

Suggested Duration: A commitment of at least 4 months is ideal to build a strong mentoring relationship and support the mentee's growth, though you are welcome to continue for as long as you're available. Volunteers are free to leave at any time.

About Us: TechJumpstart Hub CIC is a community interest company dedicated to promoting digital inclusion and empowering underrepresented groups, particularly women and young people, to develop skills in technology. Our mentorship programmes focus on building confidence, digital literacy, and career readiness, helping participants access pathways in tech and data-driven fields.

Why We Need You: As a Data Analytics Mentor, you'll provide guidance and support to mentees who are beginning their journey in data analytics. Your mentorship will be invaluable in helping them understand key concepts, navigate the tools and resources they need, and gain confidence in applying data analytics to real-world situations. This is a unique chance to make a meaningful impact by sharing your expertise in a highly relevant and growing field.

What Will You Be Doing?

- **Mentorship and Guidance:** Provide one-on-one support to mentees, offering insights into the field of data analytics, from foundational concepts to industry applications.
- **Skills Development:** Help mentees build core competencies in data analytics, such as data collection, analysis, and visualisation using tools like Excel, SQL, Python, or other relevant software.
- **Project-Based Learning:** Support mentees with practical, hands-on projects, encouraging them to apply what they learn to real-world scenarios and providing constructive feedback on their work.
- **Career Advice and Pathways:** Offer insights into career paths in data analytics, sharing your experiences and helping mentees identify potential opportunities in the field.
- **Resource Sharing:** Recommend useful resources, tutorials, and reading materials that can support mentees in their learning journey.

What Skills and Experience Are We Looking For?

- **Experience in Data Analytics:** Strong understanding of data analytics principles and familiarity with common tools and methods (e.g., Excel, SQL, Python, or data visualisation tools).
- **Effective Communication Skills:** Able to explain complex concepts in a simple, accessible way and provide clear, constructive feedback.
- **Mentorship or Coaching Skills:** Previous experience in mentoring, coaching, or training roles is beneficial, though not essential.
- **Empathy and Patience:** Comfortable working with beginners or those who may be less confident, and able to provide support with encouragement and patience.
- **Commitment to Digital Inclusion:** A passion for helping others succeed in tech and a commitment to TechJumpstart Hub CIC's mission.

What This Role Can Offer the Volunteer:

- **Mentoring and Coaching Experience:** Develop your skills in mentoring and coaching within a community-focused, socially impactful setting.
- **Portfolio Building:** Contribute to meaningful projects with mentees, with the potential to showcase successful outcomes or projects you've supported.
- **Community Impact:** Make a difference by guiding individuals on their path towards a career in data, supporting their confidence and technical ability.
- **Ongoing Support:** You'll receive induction training and ongoing guidance from the TechJumpstart Hub CIC team to help make your mentorship experience successful.
- **Expenses:** Reimbursement of reasonable expenses (e.g., travel for any in-person meetings) in line with our volunteer policy.

Young People and This Role: This role is open to individuals aged 18 and above who are enthusiastic about mentoring in the field of data analytics. Younger individuals interested in volunteering with us can explore other opportunities.

Application Process: If you're interested in helping us make a difference, please send a brief email detailing your relevant experience, why you'd like to volunteer for TechJumpstart Hub CIC and your updated CV to **admin@techjumpstarthub.co.uk.** We look forward to hearing from you!